



SAN FRANCISCO PLANNING DEPARTMENT



Action Item

Meeting NOTES

Balboa Reservoir Project / Case No. 2018-007883ENV

Thursday, April 4, 2019, 9:00 a.m. to 10:00 a.m.

Conference Call

Dial in number: 1-844-621-3956

Access Code: 805 988 530

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

Invited Participants

Name	Affiliation	In attendance?
Jeanie Poling	SF Environmental Planning	Y
Wade Wietgreffe	SF Environmental Planning	Y
Elizabeth White	SF Environmental Planning	Y
Jennifer McKellar	SF Environmental Planning	Y
Jeremy Shaw	SF Planning	N
Seung Yen Hong	SF Planning	Y
Jeff Horn	SF Planning	N
Robb Kapla	SF City Attorney	Y
John Malamut	SF City Attorney	N
Leigh Lutenski	SF Office of Economic and Workforce Development	N
Joel Roos	Pacific Union Development Company	N
Joe Kirchofer	Avalon Bay Communities	Y
Nora Collins	Avalon Bay Communities	N
Karen Murray	Van Meter Williams Pollack	N
Steve Vettel	Farella Braun + Martel LLP	Y
Kearstin Dischinger	BRIDGE Housing	N
Amanda Leahy	Kittelson & Associates, Inc.	Y
Susan Yogi	ESA	Y
Karl Heisler	ESA	Y
Brian Schuster	ESA	Y

1. Transportation

- Seung Yen and Joe to discuss SFPUC easement loading and crosswalk
- Sponsor team to discuss solution for loading with 1150 Ocean (Whole Foods) before ADSEIR-2.
- Seung Yen to follow up with Steve V re: off-street loading

2. ADSEIR-1/IS-2 Comments
3. Alternatives
 - Proceed with San Ramon Way alternative
 - Kittelson to propose redistribution of traffic
4. Upcoming Deliverables and Issues
 - ADSEIR-2/IS-Screencheck by 4/29/19
5. Team Schedules
6. Schedule
7. Tracking Action Items
8. Confirmation of Next Meeting

Action Item	Critical Path Item?	Responsibility	Due Date	Status	Delivered Date/Comments
<i>ESA</i>					
Shadow - bring on subconsultant to incorporate graphics into ADSEIR-1/IS Screencheck	Y	Karl		In Progress	
<i>Sponsor Team</i>					
<i>Kittelson</i>					
<i>EP Action Items</i>					
WSA direction		EP	March	In Progress	
AB 900 process		City team	Monday, February 25, 2019	In Progress	